



KIDS HELP LINE 1-800-668-6868

KUPER ACADEMY JUNIOR SCHOOL CALENDAR 2026-2027 ACADEMIC YEAR JK, SK & Grades 1-6

- Tues. Aug. 25 - Classes begin
- Wed. Sept. 2 - Elementary Meet the Teacher 6:30pm
- Thurs. Sept. 3 - Mini Meet the Teacher 6:30pm
- Fri. Sept. 4 - PED DAY - no classes
- Mon. Sept. 7 - Labour Day
- Wed. Sept. 30 - Orange shirt day
- Thurs. Oct. 1 - Winter uniform starts
- Wed. Oct. 7 - Interim report card
- Thurs. Oct. 8 - Picture Day
- Mon. Oct. 12 - Thanksgiving Day CLOSED
- Fri. Oct 16 - Teacher's Convention CLOSED
- Wed. Nov. 4 - end of term 1
- Fri. Nov. 6 - PED DAY - no classes
- Tues. Nov. 10 - Picture retakes
- Thurs. Nov. 19 - Term 1 report card
- Wed. Nov. 25 - PM PED DAY (no pm classes) + P/T interviews
- Thurs. Nov. 26 - PED DAY (no classes) + P/T interviews
- Fri. Nov. 27 - Mid-term break CLOSED
- Fri. Dec. 18 - last day before the break
- School CLOSED for the holidays (Dec 21 - Jan 1)
- Mon. Jan 4 - classes resume
- Mon. Jan 25 - PED DAY - no classes
- Fri. Jan. 29 - end of term 2
- Fri. Feb. 12 - Term 2 report card
- Fri. Feb 19 - PM PED DAY (no pm classes) + P/T interviews by teacher request
- Mon. Feb 22 - Fri. Feb. 26 - Winter Carnival week
- Mon. March 1 - Fri. March 12 - March Break CLOSED
- Mon. March 15 - classes resume
- Fri. March 26 - Good Friday CLOSED
- Mon. March 29 - Easter Monday CLOSED
- Mon. April 19 - PED DAY - no classes
- Mon. May 3 - Summer uniform starts
- Fri. May 21 - Mid-term break CLOSED
- Mon. May 24 - Victoria Day CLOSED
- Fri. June 4 - PED DAY - no classes
- Mon. June 21 - last day of school
- Tues. June 22 - Grade 6 graduation
- Wed. June 23 - Term 3 report card

MISSION STATEMENT

Kuper Academy seeks to provide a challenging bilingual curriculum in a safe and secure educational environment. We encourage each child to develop to their highest potential – intellectually, emotionally, socially, and physically. We strive to create an environment in which all students develop a strong positive attitude towards learning and an appreciation and respect for the worth and dignity of all individuals in society.

Headmistress Message 2026-2027

Dear Students and Parents,

On behalf of the faculty, staff, and administration at Kuper Academy, I would like to welcome you to another exciting academic year. I invite you to refer to your child's digital agenda on Google Classroom as a tool to support student organization and work completion. Additionally, strong school and home communication enhances our partnership in guiding student success. Please take time to review the important information found in these documents with your child that outlines information and expectations for the year. Specifically, I would like to draw your attention to the Discipline Policy and the Uniform Policy of the school. Your child is bringing home important forms to fill. Once these forms have been carefully read together, **please complete and return them to your child's Homeroom Teacher.**

Kuper Academy believes in a learning environment that supports and practices kindness and respect. By working and playing in a caring and responsible manner, we build a safe atmosphere where children can cooperate and resolve differences through mutual understanding. To help in this area, we have posted on the Junior School website, our action plan against bullying and violence.

Kuper Academy is proud to be a diverse school that welcomes a multicultural and multiracial student body. All members of the school are made to feel comfortable and secure. Our defined discipline structure along with social emotional support allow a positive environment conducive to learning. We believe in fostering academic growth and well-rounded experiences in school life. To be successful in this endeavour, the student and the family must give priority to the school and to education. Homework and studying are part of the daily life of every student. Success is directly related to work. Full attendance, good study habits, strong work ethic and respect are required to be successful.

I wish you a wonderful school year.



Najma Ali
Headmistress

ORGANISATION

Kuper Academy's Junior school includes: a government subsidised full-day K-3 and K-4 program, a Kuper Preschool program including a full-day four-year old Junior Kindergarten (JK) and five-year-old Senior Kindergarten (SK), and all cycles of the Quebec Elementary Program from grades one through six. The Junior School is administered by a Headmistress with an administrative office in each of its two modern buildings.

SCHOOL POLICIES AND REGULATIONS

UNIFORMS: Students must wear the appropriate regulation uniform and be neat and clean in appearance at all times (see Uniform section).

PUNCTUALITY: All students are expected to be on time in the morning and ready to leave the school at their designated dismissal time. Kuper's Junior School gates open at 7:30 a.m. **Students must not be dropped off before 7:30 a.m.. As there is NO supervision before this time, it is a safety hazard.** All students are to be in the school yard in time to start school at 7:50 a.m.. Classes begin at 7:50 a.m..

In the case of late arrival (7:51a.m.), parents must bring their child into the main office and sign in. Students will receive a late slip and go to class. Children who arrive late may be delayed from entering the classroom until such time as their entrance does not interrupt the flow of instruction.

Occasionally, travel to school may be delayed by unforeseen traffic problems or severe weather conditions, however, all parents are asked to make every effort to deliver and pick up their children on time. Please consider the travel time needed from home to school.

SCHOOL CLOSINGS: Should the school be forced to close due to a winter storm or any other emergency, a notice to the community will be broadcast via local radio stations, as well as via email and social media.

ILLNESS OR INJURY AT SCHOOL: The school policy is ***"if a child is well enough to come to school then they are able to go outdoors for recess"***. Please ensure that your child is dressed appropriately for the weather. Should a student feel ill or become injured during the day, someone from the main office will contact the parent to make arrangements for the student to be cared for or sent home. Student pick up must be prompt. Parents should not pick up sick or injured children without first speaking to someone in the main office.

MEDICATION: All medications prescribed by a doctor should be brought to the front office by a parent. A form will be required to be filled out and signed by you. Under no circumstances should a student have any kind of medication in their schoolbag or on them (with the exception of an Epipen). **Please note, if your child requires medication such as Advil or Tylenol it must be provided by the parents. If an Epipen is required, it must be worn on the body at all times. An additional pen must be given to the office.**

SPORTS TEAMS: At Kuper, we encourage all students to participate in activities that promote a healthy lifestyle. However, there needs to be a balance between the successful completion of academic school work and participation in sports activities.

Students who participate in Kuper Sports Team Activities will be asked to sign an athletic contract at the beginning of the season. It must be understood that if a teacher has concerns

about incomplete work or inappropriate behavior, a student may not be permitted to participate in a practice or a game, in order to make up for the incomplete work or as a consequence for inappropriate behavior. As well, students who fail courses may not be permitted to stay on a team unless there is a serious effort to remediate the situation.

IMPORTANT: We have children who are severely allergic to peanuts and/or nuts and who carry an EpiPen. Kuper Academy is a peanut and nut aware school.

Please read the list of ingredients carefully on any food items you may be bringing into the school and make sure that they do not contain nuts or traces of nuts. This will ensure the safety of all children concerned.

CHARITABLE GIVING: A variety of annual community services and charitable giving highlight Kuper's commitment to educating young people for a life which combines productivity and compassion. All charitable campaigns are **voluntary**, and families are **under no obligation** to participate.

HOMEWORK: Throughout the elementary cycles, homework is designed to reinforce classroom instruction and practise newly acquired skills. All homework should be completed fully and on time. Students who fail to complete regular homework assignments should be prepared to remain behind and complete their work after school. Persistent problems with homework may require a parent-teacher meeting.

DAYCARE/HOMEWORK ROOM:

After school daycare services for Preschool to grade two operate in the Early Learning Pavilion (ELP) from 3:00 p.m. to 6:00 p.m.

A daycare/homework room for students in grades three to six operates in the elementary building from 3:00 p.m. to 6:00 p.m.

The cost of daycare is \$22.90 per day. There is a special rate if the student is signed up for the full year. The service operates from Monday to Friday on school days only. Students are automatically placed in daycare if they are not picked up by 3:15 p.m. and parents will be charged the daily fee. Children must be under the supervision of a responsible adult at all times and are not permitted to wait in the school office or anywhere on school property after school hours.

Parents sign students out of daycare each day indicating the time their child was picked up. Daycare services close at 6:00 p.m. A substantial penalty of \$7.00 per minute will be imposed for late pick-up after 6:00 p.m. Daycare services may be suspended for parents who are unable to **honour the 6:00 p.m. closure on a regular basis.**

CHANGE OF ADDRESS, EMAIL ADDRESS AND/OR TELEPHONE NUMBER:

Please inform the Academy of any changes of address, email addresses or telephone numbers as they occur. It is important that the school has an up-to-date address along with cell phone and business numbers where parents can be reached during the school day.

LIBRARY:

The school library is headed by a professional librarian. Parents may volunteer to assist the librarian on a regular basis. Students sign out books and are responsible for returning them on the appropriate date. Books which are lost or damaged must be replaced at the expense of the student.

COMMUNICATION:

To be more environmentally responsible, we try to limit our communication to email rather than paper messages. Please be certain that you check your email regularly and that you make sure the office has the most up-to-date email address.

PARTY INVITATIONS:

To prevent unnecessary hurt feelings within the school community, party invitations may not be distributed through the classroom unless all students in the class are invited to the event. Private parties should be organised outside of the classroom setting. The Student Directory (by grade) will be available, via email, in the fall, with contact information; you will have the option to opt out of it.

THE KUPER KLOSET:

The Kuper Kloset, or school store, is located in the Early Learning Pavilion (ELP). There is a door off the parking lot. The shop stocks authorised school uniforms and school supplies. Large items such as uniforms may be purchased with a credit card but students purchasing occasional school supplies may have the family account charged.

FIELD TRIPS:

All field trips function as an important complement to the school curriculum. All costs are equitably assessed to students participating in the event. **Attendance on field trips is compulsory** unless otherwise indicated in a communication from relevant school authorities. Special exemption from a field trip must be obtained from the organising teacher and confirmed by the Headmistress.

TEXTBOOKS:

Textbooks are supplied to students for use throughout the year and it is expected that the students return them in good condition. Books which are lost or damaged must be replaced at the expense of the student. Please note that report cards will not be available on COBA to students at the end of the year until all textbooks are returned to the school in good condition.

ELECTRONICS:

The Junior School is equipped with two lines to conduct the daily business of the school and communicate with members of our community. Our lines must be kept open for these purposes. Students may use the school telephone only in the case of an emergency and under the supervision of the school administration. In the case of an emergency, parents will generally be contacted by office staff. We appreciate your co-operation in not asking us to relay messages to individual students except in cases of emergency or matters of importance.

Smart devices such as cell phones and smart watches are not permitted on school property. If found, they will be confiscated and returned at the end of the school day to take home. The school is not responsible for lost or stolen personal devices.

Wireless / Bluetooth earbuds are not permitted for use on school property.

Students found misusing technology will be given the appropriate consequence, as per the Kuper Academy Student Code of Conduct. School issued ipads are not meant for personal use. Students must not use this device without a teacher's consent.

BEHAVIOUR AND DISCIPLINE

Students are, at all times, responsible for their behaviour and are expected to conduct themselves in a civil and polite manner. All students have a right to a safe and secure learning environment and no form of verbal or physical harassment will be tolerated. At Kuper Academy, we value positive and respectful interaction between all members of our community including: classmates, teachers, coaches, parents, support staff, lunch supervisors, daycare professionals, security personnel and afterschool monitors.

DAILY RULES AND REGULATIONS: The following are some important reminders for students:

- § Listen carefully when someone speaks and raise your hand when you wish to speak.
- § Never bully other children. Keep hands and feet to yourself.
- § Remain quiet and pay close attention when a teacher asks you to line up.
- § Do not run in the school building.
- § Be on time for class and all other activities.
- § Wear your uniform proudly and properly.

CONSEQUENCES FOR MISBEHAVIOUR:

Students who do not respect school policies and regulations will be spoken to by a staff member or the administration. Students who continue to break school rules will be subject to the more serious disciplinary process outlined below.

THREE STEP SYSTEM FOR SERIOUS RULE VIOLATIONS:

Step 1: A brief report describing the unacceptable behaviour will be completed and the student's parents will be notified.

Step 2: Should there be another infraction, a second request to support appropriate corrective action will be communicated to the parents.

Step 3: If a third serious infraction should occur, the child's parents will be asked to meet with the teacher(s) and the Headmistress. Persistent or serious infractions of school rules may result in sanctions such as, suspension or expulsion.

DROP-OFF / PICK-UP PROCEDURES AND IMPORTANT TRAFFIC RULES:

The following rules are in place to ensure maximum safety and efficiency in drop-off and pick-up procedures at the Junior School:

MORNING DROP-OFF PROCEDURE: 7:30 A.M. – 7:50 A.M.

- 1) All cars must proceed through the Edmond St. entrance and through the Kuper playground.
- 2) Pre-School through Grade 2 students (including their older siblings) are dropped off at the front door of the Early Learning Pavilion (ELP). It is mandatory that your child exit on the driver's side of the car for their own safety.
- 3) Grades 3 through 6 students are dropped off in the supervised playground area.
- 4) Drivers should not create unnecessary traffic delays by leaving their cars during the drop-off procedure. Children should be ready to exit the car with their school supplies immediately on arrival.
- 5) Parents may not enter the campus and drop off children from the Aesop parking lot between 7:30 a.m. and 7:50 a.m. This area is unsupervised and reserved for faculty and staff members who must be able to park and enter the school on time for their morning duties.
- 6) Late arrivals after 7:50 a.m. should deliver children to either of the Junior School Buildings from the Aesop front entrances. Parents must sign in.

AFTERNOON PICK-UP PROCEDURES: 3:00 P.M. – 3:20 P.M.

- 1) All cars must proceed through the Edmond St. entrance and through the Kuper playground. The gate will open a few minutes before 3:00 p.m.
- 2) All cars must line up **in a single file, keeping to the right**, on Edmond St. All students are dismissed at 3:00 p.m.
- 3) Pre-School through Grade 2 students are picked up from their teachers at the front door of the Early Learning Pavilion (ELP).
- 4) Grades 3 and 4 students plus their siblings are picked up from their teachers at the front door of the elementary building, grades 5 and 6 plus their siblings are picked up from their teachers on the blacktop.
- 5) While waiting in the on-campus drive-through line, parents picking up Pre-School to Grade 2 students should stay to the left. Parents of Grades 3 to 6 students should stay to the right.
- 6) Please do not stop your vehicle in either of the playground gateways. Wait until there is room to proceed all the way through the gate area. This will allow traffic to pass freely through the gates and move to the left, for the ELP, or to the right, for the elementary building.

IMPORTANT REMINDERS:

- 1) Abiding by the rules makes the traffic situation safer and more efficient for everyone.
- 2) Entering the line and remaining in your car for pick-up allows the traffic to move through the campus as quickly and as safely as possible. The line may look long, but it moves well if everyone follows the established procedures.

THANK YOU FOR YOUR PATIENT COMPLIANCE WITH THE JUNIOR SCHOOL TRAFFIC REGULATIONS. YOUR COOPERATION IS ESSENTIAL IN MAINTAINING A SAFE AND EFFICIENT PROCESS FOR THE ARRIVAL AND DEPARTURE OF THE CHILDREN IN OUR CARE.

KUPER ACADEMY JUNIOR SCHOOL UNIFORMS

♦ **Wearing of uniforms:**

Students must wear the appropriate regulation uniform and be **neat and clean** in appearance at all times. Shirts must be neatly tucked in and pants worn at the waist (the use of a belt is recommended). Shoes must be clean and polished.

All long hair must be tied back with an elastic.

All students' hair must be of natural colour and not dyed.

Coloured nail polish is not acceptable. Nails must be short in length.

♦ **Purchase of uniforms:**

Most items must be purchased at the Kuper Kloset online store : shop.kuperacademy.ca

Phone No. 438-260-1190

Email : kuper.kloset@kuperacademy.ca

Summer uniform: May 1st – Sept 30th

Winter uniform: October 1st – April 30th

Please do not mix and match summer and regular dress uniforms.

K3	Girls & Boys: White or navy polo shirt with navy jogging pants or Kuper gym shorts and crew neck sweatshirt. White sports socks and running shoes.
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	Girls	Boys
K4 Dress Uniform	Navy cardigan for K4, short or long sleeved white Kuper dress shirt, Kuper plaid tunic, navy zip tie, navy tights and black leather dress shoes.	Navy sweater for K4, short or long sleeved white Kuper dress shirt, red Kuper zip tie, navy dress pants, navy socks and black leather dress shoes.
K4 Phys. Ed. Uniform	White or navy polo shirt, navy sweatpants or Kuper gym shorts and a navy crew neck sweatshirt. White sports socks and running shoes.	White or navy polo shirt, navy sweatpants or Kuper gym shorts and a navy crew neck sweatshirt. White sports socks and running shoes.
K4 Summer Dress Uniform	Short sleeve white Kuper blouse, navy Kuper zip tie, navy skort, navy knee socks and black leather dress shoes. Optional navy cardigan or vest.	Short sleeve white Kuper dress shirt, red Kuper zip tie, navy dress shorts, navy ankle socks, and black leather dress shoes. Optional navy sweater or vest.

Winter Dress Uniform October 1st to May 1st

	Girls	Boys
Junior Kindergarten (JK)	Navy cardigan, short or long sleeved white Kuper dress shirt, Kuper plaid tunic, navy zip tie, navy tights and black leather dress shoes.	Navy sweater, short or long sleeved white Kuper dress shirt, red Kuper zip tie, navy dress pants, navy socks and black leather dress shoes.
Senior Kindergarten (SK) - Grade 2	Kuper blazer, short or long sleeved white Kuper blouse, Kuper plaid tunic, navy zip tie, navy tights and black leather dress shoes. Optional vest or cardigan.	Kuper blazer, short or long sleeved white Kuper dress shirt, red Kuper zip tie, navy dress pants, navy socks and black leather dress shoes. Optional vest or V-neck sweater.
Grade 3-5	Kuper blazer, short or long sleeved white Kuper blouse, navy Kuper kilt, red zip tie for grade 3-5, navy tights and black leather dress shoes. Optional vest or cardigan.	Kuper blazer, short or long sleeved white Kuper dress shirt, red Kuper zip tie, navy dress pants, navy socks and black leather dress shoes. Optional vest or V-neck sweater.
Grade 6	Kuper blazer, short or long sleeved white Kuper blouse, navy Kuper kilt, high school tie, navy tights and black leather dress shoes. Optional vest or cardigan.	Kuper blazer, short or long sleeved white Kuper dress shirt, high school tie, navy dress pants, navy socks and black leather dress shoes. Optional vest or V-neck sweater.

Phys. Ed. Uniform

JK & SK & Grade 1-4	White or navy polo shirt, navy sweatpants, navy crew neck sweatshirt or Kuper hoodie. Kuper gym shorts for summer (optional). White sports socks and running shoes. Team houses shirt on houses days.
Grade 5 & 6	Navy Kuper mesh gym shorts and Kuper gym t-shirt (summer and winter). Navy Bauer track pants, Bauer fleece jogging pants or the high school sweatpants. Red or navy Kuper hoodie. White sports socks and running shoes. Team houses shirt on houses days.

Summer Dress Uniform May 1st to October 1st

JK & SK & Grade 1-5	Short sleeve white Kuper dress shirt, red Kuper zip tie, navy dress shorts with navy ankle socks for the boys. And for the girls, short sleeve white Kuper blouse, navy or red tie, navy skort, and navy knee socks. Black leather dress shoes. Optional vest or cardigan for girls, and for boys, vest or V-neck sweater.
Grade 6 only	Short sleeve white Kuper dress shirt or blouse, high school tie, khaki skirt with modesty shorts for girls and khaki shorts for boys. Navy ankle socks for boys, navy knee socks for girls and black leather dress shoes. Optional navy zip cardigan, v-neck sweater or cardigan.